



Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

April 7, 2022

Division Memorandum  
No. 129, s. 2022


**CALL FOR REGISTRATION: ONLINE TRAINING ON LANGUAGE  
COMPETENCE IMPROVEMENT 2022**

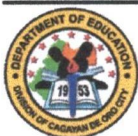
To: Public Schools District Supervisors  
Education Program Supervisors  
Elementary/Secondary School Heads  
Elementary/Secondary Teachers  
This Division

1. The Department of Education (DepEd), through the SEAMEO QITEP in Language (SEAQIL) will conduct an online Training on Language Competence Improvement for language teachers and education personnel from April 20 to July 20, 2022.
2. There will be free registration until April 7, 2022 for the first 430 participants.
3. Please see attached Regional Memorandum for further information.
4. For more clarifications and questions, please email at [training@qiteplanguage.org](mailto:training@qiteplanguage.org).
5. Immediate and wide dissemination of this Memorandum is desired.

**CHERRY MAE L. LIMBACO-REYES**  
Schools Division Superintendent

For the Schools Division Superintendent

  
**LOREBINA C. CARRASCO**  
OIC-Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



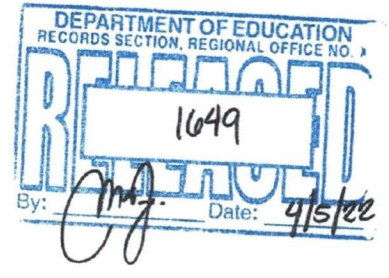
Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
Telephone: (08822)-8550048

*Revised*

20 19576



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO



April 4, 2022

REGIONAL MEMORANDUM  
No. 209, s. 2022

CALL FOR REGISTRATION: ONLINE TRAINING ON LANGUAGE  
COMPETENCE IMPROVEMENT 2022

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. The SEAMEO QITEP in Language (SEAQIL) will conduct an **Online Training on Language Competence Improvement** for language teachers and education personnel from April 20 to July 20.
2. There will be a free registration until April 7 for the first 430 participants.
3. Please see the attachment for the complete details.
4. For further clarifications and questions, please email at [training@qiteplanguage.org](mailto:training@qiteplanguage.org).
5. This Office directs the immediate and wide dissemination of this Memorandum.

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ATCH.: As stated

To be indicated in the Perpetual Index  
under the following subjects:

TRAINING      SEAMEO QITEP

HRDD/NEAP iinfo



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
(088) 856-3932 | (088) 881-3137 | (088) 881-3031  
Department of Education Region 10  
region10@deped.gov.ph  
<http://deped10.com>







## Registration Requirements of Online Training on Language Competence Improvement

### A. Background

In accordance with the purpose of its establishment, SEAMEO QITEP in Language (SEAQIL) always strives to organize various programs and activities in accordance with the mandate it abides, namely improving the quality of language teachers and education personnel in the Southeast Asian region. One of the realization efforts carried out by SEAQIL is through the implementation of professional competency improvement training for foreign language teachers on a regular basis.

For the last two years, SEAQIL collaborated with ALTISSIA to organize training in order to improve the professional competence of language teachers in Southeast Asia. A total of 600 teachers of English, German, French, and Spanish took part in the training. They practiced to increase their level of language competence based on the proficiency level in the Common European Framework of Reference for Language (CEFR). SEAQIL also facilitated teachers to enrich their knowledge regarding competency improvement and foreign language learning in the digital era through organizing webinars at the beginning and at the end of the training.

After successfully holding the Online Language Teacher Competency Improvement Training in 2020 and 2021, this year, a similar training will be held again where SEAQIL will not only involve language teachers, but also education personnel who work in educational institutions. SEAQIL targets the participation of 430 participants, consisting of language teachers and education personnel in the Southeast Asia region.

### B. Purpose

The training aims to improve the professional competence of language teachers and education personnel in Southeast Asia, especially their ability in English, German, Portuguese, French, or Spanish.

### C. Participants

The training targets the participation of 430 language teachers and education personnel in Southeast Asia who meet the following criteria.

#### ❖ Specific criteria

##### 1) Language teacher category

Teach English/French/German/Portuguese/Spanish Language with the following details.

- a) Who teach in Indonesia: teachers in a formal (elementary school, junior high school, senior or vocational high school) or non-formal school (language course institution, private tutor).
- b) Who teach outside Indonesia (Southeast Asia region): teachers in a formal (elementary school, junior high school, senior or vocational high school), non-formal school (language course institution, private tutor) or university.

##### 2) Education personnel category



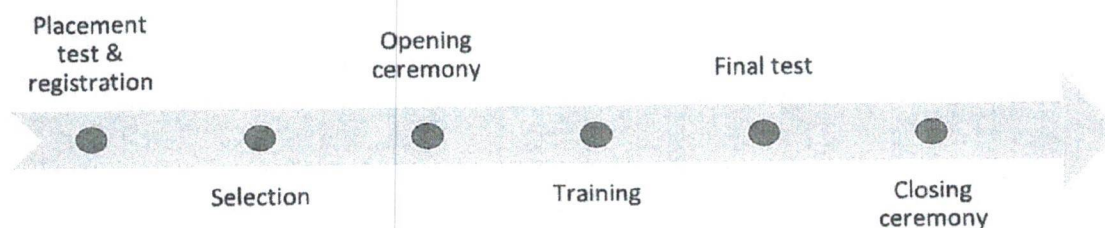
Work in educational institutions (school/university/other institutions) with the following positions.

- Headmaster
- School supervisor
- Administration staff
- Librarian
- Laboratory staff
- Etc.

#### ❖ General criteria

- a) Work in a Southeast Asian country: Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, Singapore, Thailand, The Philippines, Timor-Leste and Vietnam.
- b) Able to use English language for communication purposes (written and spoken).
- c) Have a computer/laptop/computer tablet/smartphone with a steady internet connection.
- d) Agree to use Telegram (an instant messaging application) for communication purposes during the training period.
- e) Agree to take a placement test prior to registration.
- f) Agree to submit the letter of statement and declaration to complete the registration.

#### D. Training Scenario



The following is a detailed explanation of the scenario.

1. Placement test and registration  
Applicants will register by attaching proof of placement test results and other administrative documents when filling out the Google form.
2. Selection  
The SEAQIL team will select applicants based on predetermined criteria.
3. Opening Ceremony  
Four hundred and thirty selected participants will be invited to attend the opening ceremony (Webinar) which will be held on 20 April 2022. Participants who attend the webinar (at least 75% of the full webinar duration), fill out the webinar evaluation questionnaire and the attendance list, will receive a webinar certificate issued by SEAQIL.
4. Online Language Training  
The learning process during the training period is carried out through the ALTISSIA platform which can be accessed via a laptop or mobile phone. Participants can set their own study schedule according to their respective times. Participants are required to achieve





the learning target set by SEAQIL, which is 64 learning hours in three months. Participants who successfully complete a minimum of 64 hours of learning and fill out the training evaluation questionnaire will receive a participation certificate issued by SEAQIL.

**5. Final Test**

Participants who have reached 64 learning hours will be given access to take the final test on 13–20 July 2022. Participants who successfully improve their language skills by one level or more based on the results of the comparison of the placement and the final test, as well as filling out the training evaluation questionnaire will receive a certificate of achievement issued by ALTISSIA.

**6. Closing Ceremony**

Four hundred and thirty selected participants will be invited to attend the closing event which will be held virtually on 22 July 2022.

**E. Important dates**

21 March–7 April 2022	Placement test and registration
13 April 2022	Announcement on the selected participants
	Note: The selection criteria and results are determined by SEAQIL and cannot be contested.
20 April 2022	Opening ceremony
20 April–13 July 2022	Online language training
13–20 July 2022	Final test period
22 July 2022	Closing ceremony

